

Minutes of the Mental Health Libraries Group Held on 22nd January 2014 at 10am Lantern Centre Preston

PRESENT	Carmel Smith (Chair) Cath McCafferty, Bernie Hayes, John Coulshed, Emily Hopkins, Rosaline McNally, Pippa Orr, Liz Stitt, Vicky Bramwell (Minutes)
IN ATTENDANCE	
APOLOGIES	David Stewart, John Brooke

NO	MINUTES	ACTION
	MINUTES OF THE PREVIOUS MEETING The minutes of the 16 th October were agreed as an accurate record. MATTERS ARISING	
	Still some work needed on impact we are all collecting in some way but looking for something more ways to demonstrate. VB is going to try and work on some case studies using the MAP templates. The Wiki examples action has become an ongoing task when we have produced some examples.	VB
	The group has concerns over how specific the case studies can be due to sensitive nature of tender, service design and patient care. If they are going to be specific permission would need to be sought.	
	Pennine Care conducts telephone impact interviews as an alternative method of capturing impact.	
	CM has circulated recovery college information provided by other Trusts and it will be circulated again. Members of the group have read and kept details of Cath's work for future reference.	СМ
	The Rathbone space is being used for Recovery admin purposes.	
	CM has spoken to HCLU about the need for further exploration of e-book platform issues and options.	
	CM has also asked HCLU for support and discussion around archiving library service operational and management documents. CM will deliver a joint session with HCLU at next library managers.	
	We discussed possible documents that need keeping particularly those regarding funding and partnership working. The LQAF and previous accreditation documents act as a useful historical record. Some historical information is no longer useful or can hinder.	
	We discussed the importance of keeping the right information for succession planning and hope the LM meeting will have two way discussion about it. CM to ask HCLU to capture feedback from the meeting.	

	CM
Library Service impact	
We discussed whether we need to improve the questions you ask before you do the search to capture potential impact. Cath to recirculate questions from her survey.	СМ
VB to ask Gil to look into a course demonstrating how external organisations measure impact. We need more none NHS and NHS examples including inside and outside of health.	VB
Bidding opportunities	
Turning around for money can be difficult. Ask HCLU whether they would consider a central marketing or e-book bid.	
Bids in progress	
Reading rulers	
Discuss regarding ribbon length which is the same length as one section of a split NHS lanyard. Some text may have to be reduced to allow it to be visible without being impaired by the loop.	
Education and training cost exercise	
We have all contacted finance and some of us have provided percentages.	
News from our own Trust	
Cumbria Learning and Improvement now exists Sheila is on the terms of reference.	
There have been changes in structure at CWP and Calderstones.	
Corporate review ongoing at Merseycare new structures to come.	
GMW recovery and wellbeing academy is being finalised.	
MMHSC - Library Manager Post will be advertised shortly. Currently members of staff and the Trust are responding to consultations on future commissioning of Mental Health Services in Manchester and Mental Health and Wellbeing ANY OTHER BUSINESS	
Rosalind has been working for NHS LKS on a Catalyst Event for North West R & D. If anyone is interested in getting involved or wanting to find out more please contact me. I was also asked by Linda Ferguson to do a draft Briefing on NHS LKS to support Research & Innovation for SHALL.	
DATE & TIME OF NEXT MEETING Wednesday 30 th April 2014 HCLU meeting room 2 Wigan	