Minutes of the Mental Health Librarians
Held on 27th November at 10am
Greater Manchester Mental Health NHS Foundation Trust

PRESENT	Lucy Anderson (LA), Vicky Bramwell (VB) (Chair), John Coulshed (JC), Dan Livesey (DL) (Minutes), Pippa Orr (PO) (Phone), Tracy Owen (TO), Carmel Smith (CS).
APOLOGIES	Andrew Cheney (AC), David Stewart (DS)

NO	MINUTES	ACTION
1.	**Welcome and Apologies** The group welcomed Tracy Owen from North West Boroughs Healthcare NHS Foundation Trust. Tracy has recently taken on the role of Knowledge and Library Services Manager. The group also welcomed Pippa Orr from North Cumbria University Hospitals NHS Trust. Pippa was attending via phone. The group tried to arrange a FaceTime link but struggled with reliable Wi-Fi. **ACTION:** **The group will explore alternatives to FaceTime in advance of the next meeting.**	DL
2.	**Approve notes from previous meeting** Previous meeting notes were available from the MHL Xtra joint meeting. No matters arising were raised.	
3.	**MATTERS ARISING AND ACTION LOG** None	
4.	**HCLU Report** Gil Young is now the NHS LKS Development Manager - North West and is based at HEE in Manchester. Emily Hopkins and Katie Nicholas are now part of the HCLU team. Their remit is to provide Knowledge Management services for HEE. The LQAF reviews have been completed and the letters have gone out. Overall the results are good and there were some very good examples of services provided for public, patients and carers. There will be funds available for NW bids towards the end of the year. HCLU encourage collaborative and individual bids. The best place to keep in touch with information and progress on the Knowledge for Healthcare Framework is the blog - http://kfh.libraryservices.nhs.uk/ Recent additions to the blog include The Evaluation Framework - http://kfh.libraryservices.nhs.uk/ef-intro/ and The Current Awareness/Alerting Services Directory - http://kfh.libraryservices.nhs.uk/current-awareness/	

These minutes are an accurate record of the meeting subject to amendments agreed at the subsequent meeting.

CPD Update

The annual report for 2016-17 is now available on the LIHNN website. This is a joint report with the North East and Yorkshire & the Humber.

The following events have taken place:

- Completion of the scanning and synthesising courses
- LIHNN/HCLU Briefing including LIHNN AGM
- Mobilising Evidence and Organisational Knowledge
- Health Information Study Day
- University of Manchester Library Visit
- Library Managers Meeting
- Motivation and Engagement
- First Library assistants Study Day on Thinking Differently and Building Confidence

Feedback from all events was positive. Presentations from the LIHNN/HCLU Briefing, the Health Information Study Day and the Library Managers Meeting are openly available.

Bookings are now open for the following:

- LIHNN Library Assistants Study Day - Thinking Differently and Building Confidence with Claire Bradshaw - 13 December 2017 (Manchester) / 18 January 2018 (Lancaster)
- Christmas Study Day - 5 December

The following events are at the planning stage
- Library Managers Meeting - 6 March 2018
- Big Day Out Up North - March 2018 (joint event with the other Northern networks - considering Newcastle)
- WebEx's on patient and public information - dates tbc
- 1/2 day on using grey literature - date and location tbc - Kieron Lamb
- Getting the most out of conferences to include writing abstracts and bursary applications, doing posters, how to network etc - 25 January 2018 - location tbc - Lisa Jeskins
- Critical Appraisal courses – Spring 2018

Considering Staff Papers Repository in NW OPAC

VB is a member of the Knowledge For Healthcare Repository Group.

VB proposed that MHL could make papers published by authors affiliated with NW mental health Trusts more accessible.

VB asked the group if they currently did any work around staff papers.
- PO: NCUH have links on their website.
- JC: GMMH signpost to intranet
- CS: Lancashire Care signpost to intranet
- LA: Pennine Care have links via Share Point.
- TO: NWBH have a spreadsheet

	VB has spoken to Linda Ferguson about NWOPAC and possibility importing repositories. This is possible. **ACTION:** **Speak to Linda Ferguson about the practicalities importing papers on to the OPAC.**	VB	
6.	**Group Bids:** Staff from across the NW are currently studying with GMMH. CBT and IAPT courses are offered via GMMH which are affiliated to UoM. Staff from most NW MH Trusts are requesting books on the course reading lists from their local NHS Libraries. VB suggested that this could be supported by a group bid. Discussions around submitting a bid and the time constraints associated with receiving the funding and placing an order. LA raised the issue of services without physical library spaces. LA will investigate whether a collection would be suitable for Pennine Care or whether a collection could be stored at Stockport/ Tameside/ Pennine Acute/GMMH. **ACTIONS:** **Share CBT, CYP IAPT, CBT Psychosis reading lists** **Prepare and submit bid application** **Explore options for a collection of ebooks via EBSCO**	**DL/JC** **DL/CS** **VB**	
7.	**E-Resources Experience Sharing** LA has been doing some work at Pennine Care, identifying cost per download for journal titles in advance of renewals. LA asked the group whether they had any experience of gathering statistics from specific publishers. PO highlighted that NCUH have been trailing DynaMed Plus. Group discussed the difference in content between DynaMed and DynaMed Plus. PO has been using individual access to DynaMed during training sessions at NCUH. NCUH has access until January 2018 but will extend trial until February. PO felt that the MH coverage was good.		
8.	**LQAF Experience Sharing** General discussions around submissions and scores. DL raised that impact was still and issue for GMMH but that the joint MHL event had been useful.		

	Group discussed Food for the Mind promotion and some of the impact statements on the leaflets. DL raised whether these could be updated. VB mentioned that CWP LKS team had skills to be able to update FftM leaflets and that the promotion could be used to highlight the impact libraries have in MH. **ACTIONS:** Send out electronic copies of Food for the Mind leaflets.		**VB**
	News from our Trust **Pennine Care** • New Chief Executive appointed recently. • The Knowledge Service have run a Ted Talk themed event where an appropriate talk is shown at a lunch time. Staff attending the event are then invited to discuss the content of the talk and the team also ask evaluation questions. The talks last no more than 20 mins. **NW Partnership Healthcare NHS Foundation Trust** • New Knowledge and Library Services Manager- Tracy Owen. **Lancashire Care** • Invested in Knowledge Share. • Bid for funding to support a series of dementia boxes for the Trust. • Looking to conduct a library survey over the coming months. • The library is offering free tea and coffee to users and this has been popular but also relatively cheap to do. **Cheshire and Wirral Partnership** • CWP were successful in bidding for more PCs at their Education Centre in Chester. • The Library is involved in the STP agenda and work has been carried out by Vicky and her team which has been used by the STP boards. **Greater Manchester Mental Health NHS Foundation Trust** • Merging library management systems. • Holding a Human/Living Library event in February 2017 which will focus on inter-professional practice and knowledge sharing. • L&D will be funding Clinical Skills.net and the LKS will be working with the Lead Nurse for Meds Management and L&D to embed within practice. • Achieved first ever LQAF result as a new Trust and LKS.		
10.	**Meeting Dates for 2018** **ACTIONS:** **Arrange dates in Feb, June, Sept and Dec 2018** avoiding Wednesdays if possible.		**VB**
11.	**Any Other Business** Pennine Care are interested in categorising searches in terms of scope. There may be potential to save time of band 5s and 6s if basic searches		

	or enquiries can be passed to a band 4 to fulfil.	
	The group discussed the fact that searches are often difficult to categorise and users may not know what level of search they require until advice is sought from a qualified or experienced member of LKS.	
	Enquiries are becoming increasingly more complex and may not always be basic or simple to answer.	
	In terms of recruiting a band 5 to Pennine, the group shared experiences of their own recruitment strategies. This included being flexible around the hours worked and potential to work from home.	
	DL has created a driver summary for the Mental Health Workforce Plan for England from HEE. He will share with the group but would be interested in any feedback regarding the impact on MH LKS.	
	DATE & TIME OF NEXT MEETING **TBC**	VB